

Crowne Plaza Riverfront - St. Paul Exhibit Order Form

Company: _____ Date: _____

Contact _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax Number: _____

Conference Name: _____ Date: _____ Booth # _____

<u>Electrical Charges</u>	<u>Charge</u>	<u>Qty</u>	<u># Days</u>	<u>=Total</u>
Each AC Device, 120V under 10 amps	\$40.00/day	_____	_____	_____
Each AC Device, 120V Dedicated 20 amps	\$110.00/day	_____	_____	_____
3-20 amp 1-phase separate circuits	\$150.00/day	_____	_____	_____
100 amp - 3-phase power	\$300.00/day	_____	_____	_____
200 amp - 3 phase power	\$600.00/day	_____	_____	_____
300 amp - 3 phase power	\$900.00/day	_____	_____	_____

Rigging Points \$50.00/day per point _____

<u>High Speed Internet</u>	<u>Charge</u>	<u>Qty</u>	<u># Days</u>	<u>=Total</u>
High Speed Internet (Single Wired)	\$200.00/day	_____	_____	_____
Wireless High Speed Internet Access Point	\$100.00/day	_____	_____	_____
Dedicated T-1 (requires 30 days notice)	\$1000.00/day	_____	_____	_____
Static IP Address	\$100.00/each/day	_____	_____	_____
4-Port Ethernet Switch	\$ 80.00/day	_____	_____	_____
8-Port Ethernet Switch	\$100.00/day	_____	_____	_____

This is an abridged list of services - if you need something specific
or need audio visual equipment, please contact Swank Audio Visuals at 651-605-0182.

Sub Total: _____
Labor: **\$70.00**
Tax (7.65%): _____
Grand Total: _____

All services must be paid by credit card in advance of show. The hotel or Swank Audio Visuals is not responsible for damage to equipment due to power surge interruption. Surge protection is strongly recommended. The hotel or Swank Audio Visuals is not responsible for lost or stolen articles in any exhibit booth or conference room.

Method of Payment: Major Credit Card _____ (Receipt will be sent via e-mail)

Type of Card _____ Credit Card # _____ Expiration Date _____

Name On Card _____

Signature _____ E-mail Address _____

Mail or Fax to: Crowne Plaza Riverfront - St. Paul
C/O Swank Audio Visuals

Phone: 651-605-0182
Fax: 651-605-0161